

4.9.1 General

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Submissions that are concise and easy to read receive more consideration.

Submitted documentation SHOULD be confined to material directly relevant to the items requested in the RFP.

To the greatest extent possible, the Submission SHOULD follow the document structure set out in [ISO/IEC Directives, Part 2: Rules for the Structure and Drafting of International Standards \[ISO2\]](#). An OMG specification template is available to help follow these guidelines.

The keywords “SHALL”, “SHALL NOT”, “SHOULD”, “SHOULD NOT”, “MAY”, and “NEED NOT” SHALL be used as described in Part 2 of the ISO/IEC Directives [ISO2]. These [ISO](#) terms are compatible with the same terms in [IETF RFC 2119 \[RFC2119\]](#).

The RFC 2119 terms “MUST”, “MUST NOT”, “OPTIONAL”, “REQUIRED”, “RECOMMENDED”, and “NOT RECOMMENDED” SHALL NOT be used, even though RFC 2119 permits those terms.

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